



CANNON BUILDING
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STATE OF DELAWARE
BOARD OF PROFESSIONAL LAND SURVEYORS

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PUBLIC MEETING MINUTES:	BOARD OF PROFESSIONAL LAND SURVEYORS
MEETING DATE AND TIME:	Thursday, November 15, 2018 at 8:30 a.m.
PLACE:	Division of Professional Regulation 861 Silver Lake Blvd., Conference Room A Cannon Bldg., Dover, Delaware 19904
MINUTES FOR APPROVAL:	January 17, 2019

MEMBERS PRESENT

Charles Adams, Jr., Professional Member, Chair
Kelly Katz, Professional Member, Vice-Chair
James Bielicki, Jr., Professional Member
Carla Cassell-Carter, Public Member, Secretary
Deborah Cottrell, Public Member

MEMBERS ABSENT

Franco R. Bellafante, Professional Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Eileen Kelly, Deputy Attorney General
Jennifer Witte, Administrative Specialist II
Mary Veenema, Administrative Specialist II

OTHERS PRESENT

There were no others present.

CALL TO ORDER

Mr. Adams called the meeting to order at 8:30 a.m.

REVIEW OF MINUTES

A motion was made by Mr. Katz, seconded by Mr. Bielicki, to approve the minutes from the October 18, 2018 meeting as presented. The motion was unanimously carried.

UNFINISHED BUSINESS

There was no unfinished business before the Board.

NEW BUSINESS

Ratify Certificate of Authorization Applications

A motion was made by Mr. Bielicki, seconded by Mr. Katz, to approve the ratified certificate of authorization for Van Note-Harvey Associates, Inc. with Kenneth Shcilling listed as the Professional-In-Charge. The motion was unanimously carried.

Request for Approval of Professional Development Hours

After review, a motion was made by Mr. Katz, seconded by Mr. Bielicki, to approved the professional development hours as follows:

Pennsylvania Society of Land Surveyors

Effect of the Number of Ground Control Points on the Accuracy of sUAS Survey, 1 hour

The motion was unanimously carried.

CORRESPONDENCE

There was no correspondence.

OTHER BUSINESS BEFORE THE BOARD

Mr. Katz stated that he advised that the Board was looking for representatives to sponsor the trespassing Bill at the DAS Conference that was held November 1-2, 2018.

Ms. Witte advised that there were five out of eight candidates that passed the Delaware Drainage and Jurisprudence exam on November 2, 2018.

PUBLIC COMMENT

There was no public comment.

NEXT MEETING

The next meeting will be January 17, 2019 at 8:30 a.m. in Conference Room A.

ADJOURNMENT

There being no further business, a motion was made by Mr. Bielicki, seconded by Ms. Cottrell, to adjourn the meeting at 8:40 a.m. The motion was unanimously carried.

Respectfully submitted,

Jennifer L. Witte

Administrative Specialist II